**Justification Letter, In-Person Participation**

**Below, you'll find a "justification letter" template — a letter to your supervisor explaining all the benefits you'll get from attending the DIA Europe 2022, how the insights from the conference enhance your day-to-day work and help advancing your organization.**

**This general template will get you started while allowing you to customize it to you and your organization's particular needs.**

**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend in-person at DIA Europe 2022 taking place 29-31 March 2022, Brussels.

This meeting brings together a unique community of life sciences professionals at all levels and across all disciplines, all with the common goal of fostering innovation that will lead to the development of safe and effective medical products and therapies to improve patient outcomes. Exclusive insights and discussions on neutral grounds make this conference special. The DIA Europe 2022 provides the greatest opportunity to meet with senior experts in drug development and especially regulators from around the world to expand networks for our organization. Attending the conference in person allows networking also in informal rounds and occasions. Being there also gives me the opportunity to present a poster and get valuable feedback for my work.

An anticipated 1,500+ attendees, including industry professionals (from 200+ pharma companies), clinicians, 20+ patient organizations, 40+ regulatory agencies and 12+ payers and HTA bodies from more than 50 countries, will attend and present at this event. In addition, I will have access to the industry exhibition and networking activities and the on demand content for 2 month after the event.

While attending this meeting, I will be able to participate in a number of interdisciplinary, cross-functional educational offerings with real world applications.

There are 100+ sessions and poster presentations planned across 10 tracks featured ranging from:

**<select interest areas applicable to you>**

* Clinical Development and Clinical Operations
* CMC, Quality, GMP
* Health Policy
* Pharmacovigilance and Safety
* Precision Medicine and Diagnostics
* Real World Evidence and Data Standards
* Regional Updates
* Regulatory Operations
* Regulatory Strategy
* Value and Access

I am seeking your support in attending this meeting.

Registration Fee: **Insert your registration fee from** [**here**](https://www.diaglobal.org/en/flagship/dia-europe-2022/about/register)

Estimated - Travel Expenses:   
Estimated - Accommodation Expenses:

Other Expenses:

Thank you for taking the time to review this proposal. By attending [DIA Europe 202](https://www.diaglobal.org/Flagship/DIA-Europe-2022)2 having the opportunity to develop my skills, gain knowledge, and establish key contacts which will be a valuable investment for my profession, colleagues, and **<insert name of your organization here>.**

Sincerely,