



# Patient Registration Form

## Patient Advocate Registration Form Measuring Impact in Patient-Centered Drug Development Conference

RETURN WITH A COPY OF 501 (c)3 LETTER

### PATIENT ADVOCATE FEE

Before 8/31/18 \$250     Standard Rate 9/1/18 \$400

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_  Mr.  Mrs.  Ms.

Organization \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Email (required for confirmation) \_\_\_\_\_ Twitter Handle \_\_\_\_\_

Phone \_\_\_\_\_ Website \_\_\_\_\_

Mission Statement \_\_\_\_\_

**PAYMENT OPTIONS:** Completed registration form **MUST BE** accompanied by payment.

### CREDIT CARD

Visa     MC     AMEX    Exp Date \_\_\_\_\_    Card # \_\_\_\_\_

Name (printed) \_\_\_\_\_    Signature \_\_\_\_\_

Non-US credit card payment is subject to the currency conversion rate at the time of the charge.

By signing below I confirm I agree with DIA's Terms and Conditions of booking. These are available on page two of the registration form, or online under the main event.

Signature \_\_\_\_\_

### CANCELLATION POLICY

If you do not cancel by September 3, 2018 and do not attend, you are responsible for the full applicable fee. **Registrants are responsible for cancelling their airline and hotel reservations.** Patient registrations are not transferable. **DIA reserves the right to alter the venue, if necessary. If an event is cancelled, DIA is not responsible for any airfare, hotel, or other costs incurred by registrants.** Speakers and program agenda are subject to change.

**REFUND POLICY:** Cancellations received in writing by CustomerService@DIAGlobal.org **ON or BEFORE September 3, 2018** will be processed as follows:

**Registration fee paid minus \$100 = Refund Amount**

### Patient Advocate Requirements

- Represent a 501(c)(3) organization based in the United States or registered charity in Canada that serves constituents with major and/or rare diseases;
- Serve in a leadership staff or volunteer role with the executive, programmatic, policy, or advocacy responsibility; and,
- Be familiar with activities related to medical product development or therapeutic access

### RETURN COMPLETED FORM WITH COPY OF 501(c)3 LETTER:

Patient Advocate Registration, DIA, 800 Enterprise Road, Horsham, PA 19044-3935 USA

Email: Megan.Stevens@DIAGlobal.org | Phone: +1.215.442.6100 | Fax: +1.215.442.6199

INTERNAL USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

## CANCELLATION POLICIES

### *For Full-Meeting and One-Day Registrations*

All cancellations must be made in writing and received at the DIA Americas office no later than four weeks prior to the start date of the program. After this date, there will be no refunds. Registrants who do not cancel prior to this date and do not attend will be responsible for the full meeting registration fee. Registrants are responsible for cancelling their own hotel and travel reservations. DIA reserves the right to alter the venue, if necessary. If an event is cancelled, DIA is not responsible for airfare, hotel, or other costs incurred by registrants.

An administrative fee of \$200 will be withheld from the refund amount for meeting cancellations received by the published deadline.

Any multiple purchase discounts that may have been applied will be void in the event of a registrant's cancellation of any portion of their registration.

### *For Short Courses*

All cancellations must be made in writing and received at the DIA Americas office no later than four weeks prior to the start date of the program. After this date, there will be no refunds. Registrants who do not cancel prior to this date and do not attend will be responsible for the full course registration fee. Registrants are responsible for cancelling their own hotel and travel reservations. DIA reserves the right to alter the venue, if necessary. If an event is cancelled, DIA is not responsible for airfare, hotel, or other costs incurred by registrants.

An administrative fee of \$200 will be withheld from the refund amount for short course cancellations received by the published deadline.

Any multiple purchase discounts that may have been applied will be void in the event of a registrant's cancellation of any portion of their registration.

## TRANSFER POLICIES

### *For Full-Meeting and One-Day Registrations*

Registrants may transfer their registration to a colleague at any time but membership is not transferrable. Please notify the DIA Americas office of such transfers as soon as possible, preferably in writing. Substitute registrants will be responsible for the nonmember fee, if applicable. Last minute replacements may contact a DIA representative onsite at the DIA registration desk in order to process the transfer.

### *For Short Courses*

Registrants may transfer their registration to a colleague at any time. Please notify the DIA Americas office of any such transfers as soon as possible, preferably in writing. Last minute replacements may contact a DIA representative onsite at the DIA registration desk in order to process the transfer. Registrants who transfer from a half-day to a full-day short course are responsible for the additional registration fee; registrants who transfer from a full-day to a half-day short course will receive a refund of the difference, provided that the transfer request is received no later than four weeks prior to the short course start date.

## EVENT NOTICES

Unless otherwise disclosed, the statements made by speakers and instructors represent their own opinions and not necessarily those of the organization they represent, or that of DIA (Drug Information Association). Speakers, instructors, agenda, and continuing education information are subject to change without notice. Recording of any DIA educational materials in any type of media is prohibited without prior written consent from DIA.

DIA reserves the right to restrict or deny admission to, or expel from the Event any person: (i) who in DIA's sole discretion is behaving or threatening to behave in a manner which DIA reasonably considers to be disruptive of the Event; (ii) violating DIA's rules or policies, or local, state, or federal laws, or whose conduct is deemed illegal, disorderly, or offensive by DIA in its sole discretion; or (iii) for any other reason in its sole discretion.

## EXHIBITION ACCESS

If this event includes an exhibition, your registration included access to the Exhibit Hall or Tabletop Display Area during posted open hours. DIA does not allow access to the Exhibit Hall to anyone under the age of 18.

## PARTICIPANTS WITH DISABILITIES OR DIETARY RESTRICTIONS

Reasonable accommodations will be made available for those who attend an educational activity with a disability or dietary restrictions. Contact Megan Stevens at [Megan.Stevens@DIAglobal.org](mailto:Megan.Stevens@DIAglobal.org) in writing at least 15 days prior to the event to indicate your needs.

## PHOTOGRAPHY, AUDIO, AND VIDEO RECORDING AT DIA EVENTS

If you attend a DIA event, we may take photographs of you at the event. We may also make video and audio recordings of events (both face-to-face and online) that may include your participation in the event, including your image, questions, and comments. DIA uses photography and recorded video and audio to promote our events and to make them available for later use to support DIA's mission to improve health and well-being worldwide by promoting the exchange of vital information and issues related to healthcare products, technologies, and services. Events go by extremely quickly. Attendees, speakers, and exhibitors cannot attend all sessions and discussions. Photography and recordings are essential to allow attendees, speakers, and exhibitors to learn from sessions and discussions they couldn't attend, capture the energy and atmosphere outside the official sessions, and allow persons who could not attend to view what was transpired and learn from the event.

## PRIVACY POLICY

DIA respects the privacy of all of its members and customers. The Privacy Policy applies to all information DIA collects, including information collected via the DIA website and DIA online Community websites, email, and other electronic communications between you and DIA, event registrations, and information you provide to DIA offline. View our privacy policy online: [DIAglobal.org/en/about-us/privacy-policy](https://DIAglobal.org/en/about-us/privacy-policy)

You agree that your personal data will be transferred to DIA in the US.

## WEATHER POLICY

In the event of inclement weather, this event will not be cancelled unless the event location closes. DIA is unable to issue refunds for weather or travel related cancellations.