**Below, you'll find a "justification letter" template — a letter to your supervisor explaining all the benefits you'll get from attending the** [**Global Forum for Qualified Persons for Pharmacovigilance (QPPV)**](https://www.diaglobal.org/en/conference-listing/meetings/2022/11/global-forum-for-qualified-persons-for-pharmacovigilance-qppv#showcontent)**, how they will make you a better employee, and help advance your organization.**

**This general template will get you started while allowing you to customize it to you and your organization's needs.**

**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend the [**Global Forum for Qualified Persons for Pharmacovigilance (QPPV)**](https://www.diaglobal.org/en/conference-listing/meetings/2022/11/global-forum-for-qualified-persons-for-pharmacovigilance-qppv#showcontent)taking place on 8-9 November 2023, in a face-to-face format, in Amsterdam, Netherlands.

This is a unique opportunity to engage in the sharing of good practices between industry representatives and seek the advice I need from regulators.

**Overview:**

**In a changing and expanding world, this is still the only forum designed for QPPVs by QPPVs, now celebrating its 16th year and still going strong.**

Back in a face-to-face format, it brings together QPPVs from all over the world to discuss how to harmonise international QPPV roles. Key trends requiring QPPV awareness, input and oversight are discussed in a high-level and neutral approach.

This year’s objectives have been shaped by feedback provided by participants from the past 15 meetings. We will discuss pragmatic approaches to modern technology and how this will impact the QPPV role in multiple regions.

The Forum is continually supported by key regulators and lives from interaction. Take this opportunity to raise questions and bring your challenging issues to the group in an informal and interactive environment.

**Featured topics:**

* Pharmacovigilance Guidelines and Regulations Updates (EU, non-EU, Global)
* Globalisation of PSMF: Practical Implementation
* Lessons Learnt from the Experiences with COVID-19 Vaccines
* Future Changes and Challenges in PV
* Data Science and Standards: Impact on Pharmacovigilance
* Patient Support Programmes
* Medical devices, Wearables, Combination Products

I am seeking your support in attending this meeting. The registration fee is listed below.   
**<Insert the registration rate applicable to you from** [**here**](https://www.diaglobal.org/en/conference-listing/meetings/2022/11/global-forum-for-qualified-persons-for-pharmacovigilance-qppv/register#showcontent)**>**

Thank you for taking the time to review this proposal. By attending the QPPV having the opportunity to develop my skills, gain knowledge, and establish key contacts will be a valuable investment for my profession, colleagues, and **<insert name of your organization here>.**

Sincerely,  
**<Your name>**