**<Date>**

Dear <**Supervisor’s Name>,**

I am seeking your support to attend the DIA 2022 Canadian Annual Meeting, held October 18-19, 2022.

The DIA 2022 Canada Annual Meeting brings together a global community of life sciences professionals across all discipline levels with a common goal of fostering **innovation through collaboration**. The meeting offers diverse sessions across 13 education tracks, dedicated networking, dynamic speaker interaction, and a dynamic exhibit hall.

While attending, I’ll also participate in various global, interdisciplinary, cross-functional offerings with real world applications while networking with top experts from around the world. Participating will give me the knowledge, perspective, and materials to make a positive impact at ***[organization]*** and to help us achieve our goals.

The DIA 2022 Canadian Annual Meeting offers detailed education and engagement across three diverse tracks, featuring numerous topics including:

**<select interest areas applicable to you>**

* Clinical Safety and Pharmacovigilance
* Clinical Trials and Clinical Operations
* Data and Technology in Clinical Trials
* Medical Affairs and Scientific Communication
* Patient Engagement
* Preclinical Development and Early-Phase Clinical Research
* Project Management and Strategic Planning
* R&D Quality and Compliance
* Regulatory
* Regulatory CMC and Product Quality
* Statistics
* Value and Access
* Professional Development

I am seeking your support in attending this meeting. The registration fee(s) are listed below:

|  |  |  |
| --- | --- | --- |
| Early Bird Rates through 08/22/2022 | Member | Nonmember |
| Academic/Charitable/Non-Profit (Full Time) | $699 | $949 |
| Government (Full Time) | $689 | $939 |
| Industry | $1509 | $1759 |
| Advance Rates through 09/19/2022 | | |
| Academic/Charitable/Non-Profit (Full Time) | $774 | $1024 |
| Government (Full Time) | $764 | $1014 |
| Industry | $1584 | $1834 |
| Standard Rates beginning 09/20/2022 | | |
| Academic/Charitable/Non-Profit (Full Time) | $924 | $1174 |
| Government (Full Time) | $914 | $1164 |
| Industry | $1734 | $1984 |

*Student Rate: $400*

*Patient Advocate Rate: $400*

Thank you for taking the time to review this proposal. By attending the DIA 2022 Canada Annual Meeting, I will have the opportunity to develop my skills, knowledge, and network as an investment for my career, colleagues, and **<insert name of your organization here>.**

Sincerely,