**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend DIA’s 2022 ***Real-World Evidence Conference*** held on November 10-11, 2022 in Arlington, VA.

This conference will connect me to industry leaders, patients, regulatory leaders, and beyond. These representatives are gathering to inspire growth of knowledge, experience, and resources available to better meet the patient needs through real-world evidence.

The in-person format allows direct connection, discussion, and networking opportunities with a multidisciplinary group of industry experts and professionals engaged in real-world evidence and data management fields.

I am seeking your support in attending this conference. The registration fees are estimated below:

**Registration Fees**

|  |  |  |
| --- | --- | --- |
| **Early Bird Rates Through 9/8/2022** | **Member** | **Nonmember** |
| Academic/Charitable/Non-Profit (Full Time) | $699 | $949 |
| Government (Full Time) | $699 | $949 |
| Industry | $1429 | $1679 |
| **Advance Rates Through 10/6/2022** | | |
| Academic/Charitable/Non-Profit (Full Time) | $774 | $1024 |
| Government (Full Time) | $744 | $994 |
| Industry | $1504 | $1754 |
| **Standard Rates Beginning 10/7/2022** | | |
| Academic/Charitable/Non-Profit (Full Time) | $924 | $1174 |
| Government (Full Time) | $894 | $1144 |
| Industry | $1654 | $1904 |

Student Rate: $400

Patient/Patient Advocate Rate: $400

Thank you for taking the time to review this proposal. By attending DIA’s 2022 ***Real-World Evidence Conference***, I will be able to further develop my skills, knowledge, and network to benefit my career, colleagues, and **<insert name of your organization here>**.

Sincerely,