DIA

Instructions to Request CE Credits through "My Transcript"

To access "My Transcript", visit www.DIAglobal.org.

English • Americas •						۹	٥)ظر	SIGN IN 🔩	
DIA	ABOUT US	EVENTS	LEARNING	GET INVOLVED	KNOWLEDGE EXCHANGE		Become a	a member	

Sign In to the website using your DIA User ID and Password. If you've forgotten or don't know your User ID or Password, click "Forgot User ID?" or "Forgot Password?" Enter the email address for your DIA Profile, then click "Continue." You'll receive an email with these credentials and Sign In instructions. (Please note: This email may go to your spam folder.)

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Already a DIA Men Ioin.	nber? Sign in. Not a	member?
User ID		
Password		

Select the Welcome Menu in the upper right hand corner (where your name appears).

				م	Welcome,
DIA	ABOUT US	EVENTS	LEARNING		My Account
					My Communities
					My Membership
					My Subscriptions
					DIA Learning Center
					Logout

Select My Transcripts then Manage My Transcripts

1 MY DASHBOARD	My Transcripts
A MY MEMBERSHIP	To access all your recent DIA credit requests, please visit Manage My Transcripts.
MY TRANSCRIPTS	STEP BY STEP INSTRUCTIONS
	Note: If you do not see your eLearning module, please visit the DIA Learning Center to make sur
MY ABSTRACTS	that all activities for this request are complete.
MY SUBSCRIPTIONS	If you experience any difficulty, contact MyTranscript@DIAglobal.org.
MY EVENTS	
DIA LEARNING CENTER	
MY CERTIFICATE PROGRAMS	
🛞 EDIT PROFILE	

The system will automatically display registered events for your Profile. Select the "Credit Request" button for the desired event. Credit requests are generally available two weeks after the end of an event.



To request an Attendance Certificate, check ($\sqrt{}$) the "Attendance Certificate Only" box. To request IACET (International Association for Continuing Education and Training) CE credit, check ($\sqrt{}$) the "Request Credit" box. To request any other credit type (ACPE, CME, RN, or PMI [if applicable]), select each day of the event to display that day's sessions, then request the type of credit available by session, by day. When you're finished, select "Continue."

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IACET Credits Requested Credit Hours 19.25 (19.25 max)
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s, expand day(s) and select "Credit Type"
•

If you are a PharmD or RPh requesting ACPE (pharmacy) Credit, add or confirm your NABP eProfile ID# and birth date (MMDD).

Credit Request Review	Review requested credits
Pharmacovigilance and Risk Managem	nent Strategies Conference
Pharmacy Credentials	
Pharmacists can obtain their NABP e- visiting the NABP website and creatin e-Profile. If a pharmacist does not pro NABP e-Profile ID when submitting a in My Transcript, DIA will not be able i appropriate credit validation that is a pharmacist arrough the Grif Monitor s	Profile ID by g an NABP vide the credit request to submit the warded to a system.
Please enter your credentials:	
NABP eProfile ID:	

After you have completed your CE requests for each day/session, review your request and attestation statement, check $(\sqrt{})$ the box, and then select "Submit."



Print Certificate: You may need to disable pop-up blockers to display the print menu in your internet browser. In addition, computer system firewalls or other security settings may prevent your browser from opening your certificate. Please contact <u>mytranscript@DIAglobal.org</u> for pop-up or printing assistance.