

Exhibits

AV Order Form

If you prefer, you may complete this form online at:

<https://www.splchicago.com/dia-exhibitor/>

Show Name: DIA 2022 Booth# _____

Company:		Setup	Strike
Onsite Contact:		Date:	
Phone:		Time:	
Your Name:			
Your Phone:			
Your Email:			

QTY	EQUIPMENT	ADVANCED RATE	STANDARD RATE	TOTAL
	24" Flat-screen Monitor	\$300.00	\$360.00	
	50" Flat-screen Monitor with table stand *	\$900.00	\$1,025.00	
	65" 4K Flat-screen Monitor with table stand*	\$1,200.00	\$1,440.00	
	86" 4K Flat-screen Monitor (dual-post stand required)*	\$2,200.00	\$2,500.00	
	Media Player	\$100.00	\$125.00	
	Dual-Post Stand	\$150.00	\$180.00	
	Monitor Wall Bracket (must be installed by Exhibit Show Services)	\$150.00	\$180.00	
	Laptop Computer	\$400.00	\$480.00	
	MacBook Pro	\$600.00	\$720.00	
	Computer Speakers	\$100.00	\$120.00	
	Wireless Lavalier	\$425.00	\$485.00	
	Wireless Headset Mic	575.00	650.00	
	Wireless Standing Mic/Handheld Mic	\$425.00	\$485.00	
	4 Ch. Mixer	\$250.00	\$300.00	
	Portable Speaker (100w)	\$600.00	\$720.00	
	Booth PA (2 Speakers, Stands, Mixer, Standing Mic)	\$850.00	\$1,020.00	

*Dual post floor stands for TVs must be ordered separately.

Deadline for Advanced Rate Orders: June 3, 2022

The standard rate applies for orders received after the expressed deadline date. All orders are subject to availability upon the time of submission.

Equipment Total:	
Labor (25% of Equipment Total or \$175 minimum):	
Delivery Fee:	\$150.00
Grand Total:	

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Terms and Conditions

- A 25% Equipment Set and Dismantle Fee will be added to the order.
- Cancellations received less than 48 hours prior to delivery date will incur 100% of the original charges on the order.
- The equipment is the responsibility of the client from delivery until it is picked up at end of show.
- Full replacement or repair costs will be charged for any damage or missing items.
- Add 20% cost for any orders made on site
- The customer is responsible for arranging and providing the necessary electrical needs.
- A representative of your company must be present at the time of the delivery for set up instructions and delivery verification.
- If you have any special equipment request not included on the order please call.
- All amounts are in USD.

Submission

Please email your order form to DIA2022exhibits@splchicago.com and we will get back to you with confirmation and provide a link for electronic and secure payment, or you can go to our online order form at: <https://www.splchicago.com/dia-exhibitor/>

If you have any questions about your order or have requirements not listed on this form, please contact SPL at **(847) 430-4700**.