**Below, you'll find a "justification letter" template — a letter to your supervisor explaining all the benefits you'll get from attending the DIA Europe 2021, how they will make you a better employee, and help advance your organization.**

**This general template will get you started while allowing you to customize it to you and your organization's needs.**

**<Date>**

Dear <**Supervisor’s name>,**

I would like to attend the [DIA Europe 2021](https://www.diaglobal.org/Flagship/DIA-Europe-2021) taking place on 15-19 March 2021 virtually.

This meeting brings together a community of life sciences professionals at all levels and across all disciplines, all with a common goal of fostering innovation that will lead to the development of safe and effective medical products and therapies for patients. DIA Europe 2021 provides the greatest opportunity to meet with people from around the world, share views and knowledge, network, and build new relationships.

An anticipated 1,500+ attendees, including industry professionals, clinicians, patient representatives, and regulatory agencies from more than 50 countries, will attend and present at this event. In addition, I will have access to the industry exhibition and networking activities.

While attending this meeting, I will be able to participate in several interdisciplinary, cross-functional educational offerings with real-world applications. I will also have the unique ability to network with a variety of top experts in drug development from around the world.

There are 100+ sessions and poster presentations planned across 9 tracks and 9 therapeutics areas featured ranging from:

**<select interest areas applicable to you>**

* Clinical Development
* Clinical Operation
* Regulatory Strategy
* Regulatory Operations
* CMC, Quality, GMP
* Clinical Safety and Pharmacovigilance
* Value and Access
* Health Policy
* Regional Updates

Therapeutic areas:

* Beating Cancer/ Oncology
* Innovating in CNS
* Enabling and Gene Therapies
* Aspiring for Personalized Healthcare
* Leveraging Smart Health
* Patient Science
* Working with the Academics
* Professional Development

I am seeking your support in attending this meeting. The registration fee is listed below.

**<Insert the registration rate applicable to you from** [**here**](https://www.diaglobal.org/en/flagship/dia-europe-2021/about/register)**>**

Thank you for taking the time to review this proposal. By attending DIA Europe 2021 having the opportunity to develop my skills, gain knowledge, and establish key contacts will be a valuable investment for my profession, colleagues, and **<insert name of your organization here>.**

Sincerely,

**<Your name>**