

# REGISTRATION FORM

Comprehensive Overview of Regulatory Procedures for INDs in the US #18554  
29-30 October 2018 | Holiday Inn London Kensington Forum | London, UK



## REGISTRATION FEES

Registration fee includes refreshment breaks, lunch on the 1st day of the course and electronic access to training course material. Please note that the full amount must be received by DIA by commencement of the course to get the electronic access to the material. Please check:

FEES	MEMBER	NON-MEMBER
INDUSTRY	€ 1'240.00 <input type="checkbox"/>	€ 1'395.00 <input type="checkbox"/>
ACADEMIA/CHARITABLE/GOVERNMENT/NON-PROFIT (FULL-TIME)	€ 620.00 <input type="checkbox"/>	€ 775.00 <input type="checkbox"/>
I would like register for the <b>Comprehensive Overview of Regulatory Procedures for INDs in the US</b> #18554 (29-30 October 2018) AND the <b>Comprehensive Overview of Regulatory Procedures for NDAs/BLAs in the US</b> #18555 (30-31 October 2018) courses to benefit from a combo discount.		
INDUSTRY	€ 1'870.00 <input type="checkbox"/>	€ 2'025.00 <input type="checkbox"/>
Join DIA now to qualify for the member rate	€ 155.00 <input type="checkbox"/>	

If DIA cannot verify your membership upon receipt of registration form, you will be charged the non-member fee. **Please note that the full amount must be received by DIA by commencement of the course to get the electronic access to the material.**

A special discount for SMEs on the standard fee is available for a limited number of places. To proof your status as an SME, a confirmation of the European Medicines Agency is necessary. Please contact DIA for more information.

## DIA MEMBERSHIP

All non-member fees include a one year membership option. If you registered at one of the non-member rates, you have the opportunity to **become a DIA member** at no additional cost.

To explore membership benefits, please click [here](#). If you want a membership, please indicate your preference below.

I would like to receive a one year complimentary DIA membership at no additional cost

The DIA Contact Centre Team will be pleased to assist you with your registration from Monday to Friday between 08:00 and 17:00 CET.

**Tel:** +41 61 225 51 51 **Fax:** +41 61 225 51 52 **Email:** [Basel@diaglobal.org](mailto:Basel@diaglobal.org) **Mail:** DIA, Küchengasse 16, 4051 Basel, Switzerland **Web:** [www.DIAglobal.org](http://www.DIAglobal.org)

## TERMS AND CONDITIONS

### Cancellation Policy

All cancellations must be made in writing and be received at the DIA office four weeks prior to the event start date. Cancellations are subject to an administrative fee:

- Industry (Member/Non-member) € 200.00
- Academia/Charitable/Government/Non-profit (Full-time) (Member/Non-member) € 100.00

If you do not cancel four weeks prior to the event start date and do not attend, you will be responsible for the full registration fee.

DIA reserves the right to alter the venue and dates if necessary. If an event is cancelled or postponed, DIA is not responsible for airfare, hotel or other costs incurred by registered attendees. Registered attendees are responsible for cancelling their own hotel and travel reservations.

### Transfer Policy

You may transfer your registration to a colleague prior to the start of the event but membership is not transferable. Substitute attendees will be responsible for the non-member fee, if applicable. Please notify the DIA office of any such substitutions as soon as possible.

### Event Stream and recording

If you attend a DIA event, we make video and audio recordings of events (both face-to-face and online) that may include your participation in the event, including your image, questions and comments. To view our full photography and video recording policy, click [here](#).

### Privacy Policy

DIA respects the privacy of all of its members and customers. To view our privacy policy, click [here](#). You agree that your personal data will be transferred to DIA in the US.

ATTENDEE DETAILS		PAYMENT METHODS	
Please complete in block capital letters or attach the attendee's business card here.		Credit cards: Payments by VISA, Mastercard or AMEX can be made by completing the details below. Please note that other types of credit card cannot be accepted.	
<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Ms <input type="checkbox"/> Mr		<input type="checkbox"/> Please charge my <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX	
Last Name		Card N° <input type="text"/>	
First Name		Exp. Date <input type="text"/> / <input type="text"/>	
Job Title		Cardholder's Name <input type="text"/>	
Company		<input type="checkbox"/> Bank transfers: When DIA completes your registration, an email will be sent to the address on the registration form with instructions on how to complete the bank transfer. Payments in EURO should be addressed to "Account Holder: DIA." Please include your name, company, Course ID #18554 as well as the invoice number to ensure correct allocation of your payment.	
Address		Payments must be net of all charges and bank charges must be borne by the payer. If you have not received your confirmation within five working days, please contact DIA.	
Postal Code		By signing below, I confirm that I agree with DIA's Terms and Conditions of booking. These are available from the office or on <a href="http://www.diaglobal.org/EUTerms">http://www.diaglobal.org/EUTerms</a>	
City		<input type="text"/> Date <input type="text"/> Signature	
Country			
Telephone Number	Fax Number		
Attendee email required for course material access			