DIA Learning

Advanced Workshop on QPPV Toolbox - Your Key to Success

13-14 November 2017
Mercure Paris La Défense Grande Arche, Paris, France

OVERVIEW

The workshop is designed to include small group interaction and discussions, led by our expert instructor, and is based on suggestions from the QPPVs themselves. The workshop will allow you to be more efficient in solving the problems in your daily business, learn the right thinking processes to land at good results and hear from solutions from other in similar situations.

LEARNING OBJECTIVES

At the conclusion of this course, participants will be able to:

- Master the obligations of marketing authorization holder and QPPV – your responsibilities
- Prepare and go through the audits and inspections without major issues
- Navigate the changes in the QPPV role in a global commercial environment
- Achieve oversight of the PV system
- Set up a complete system: a QPPV Backup and delegating PV activities

KEY TOPICS

- PSMF oversight
- Quality management
- Vendor management
- Delivering a successful inspection
- QPPV in the global environment – European and international considerations

WHO WILL ATTEND

This workshop is intended for QPPVs who are already established in their role and would like to improve their daily practice.

FACULTY

Shelley Gandhi
Strategic Advisor, Pharmacovigilance and Drug Safety
NDA Group, United Kingdom

PharmaTrain
MASTERING MEDICINES DEVELOPMENT

DAY 1

08:30 REGISTRATION

09:00 SESSION 1

DEFINING THE SCOPE OF SYSTEM AND RELATIONSHIPS: GETTING ORGANISED

This session covers systems accountability, how relationships with the MAH and the wider company should be set-up and documented. This includes techniques such as delegation, deputisation and good practices for personal job descriptions, training and contracts. The QPPV is expected to maintain regulatory confidence in the quality of the PSMF.

10:30 COFFEE BREAK

11:00 SESSION 2

ENSURING GOOD CASE QUALITY

This session will describe how the QPPV can demonstrate oversight of the case management process from end to end, influence case quality, causality assessment and timeliness of expedited reporting including safety database validations and updates and consequences of any technical changes within this environment. The interface with product quality complaints will be examined as the QPPV would be expected to guide policies for medication errors, misuse and lack of effect.

12:30 LUNCH

13:30 SESSION 3

PERIODIC REPORTS AND RISK MANAGEMENT PLANS

This session will describe how the QPPV can assure and demonstrate the quality, accuracy, completeness and timeliness of PSURs/PBRERs, risk management plans and design of risk minimisation measures.

15:00 COFFEE BREAK

15:30 SESSION 4

POST-AUTHORISATION SAFETY STUDIES AND COMMITMENTS AS PART OF THE LIFECYCLE REQUIRING AND INTERFACE WITH CLINICAL TEAMS

This session will discuss how the QPPV can to assure and demonstrate oversight of PASS processes in accordance with regulatory requirements with production of PASS reports of adequate quality and completeness in a timely manner. The QPPV needs to be aware of post-authorisation clinical trials, non-interventional studies and future development plans for the product.

17:00 NETWORKING RECEPTION

18:00 END OF DAY ONE

DAY 2

08:30 SESSION 5

SIGNAL DETECTION AND BENEFIT/RISK ASSESSMENT

This session will discuss how the QPPV can supervise and be involved in establishing the safety governance processes for signal detection and benefit-risk assessment, be responsible for the adequacy of documentation describing these processes and their tracking and assure compliance. The QPPV is expected to explain best signal detection practices, the rationale for different methodologies and choice of sources for signal detection and how validation should occur.

10:00 COFFEE BREAK

10:30 SESSION 6

INTERFACE WITH REGULATORY AFFAIRS: LABELLING, VARIATIONS AND RESPONDING TO SAFETY REQUESTS

This session will discuss best team-working practices to ensure QPPV involvement in labelling decisions, CCSI creation and maintenance and their implementation through SPC variations and awareness of regulatory safety queries with input where necessary.

12:00 LUNCH

13:00 SESSION 7

INTERFACE WITH COMMERCIAL AND LEGAL GROUPS

This session will cover best practices about liaising with commercial teams concerning investigator-initiated research, market research and patient support programmes. In addition, relationships with legal group is important concerning agreements with partners to ensure adequate pharmacovigilance obligations are in place and that the QPPV is consulted early when future partnerships or product acquisitions are planned.

14:30 COFFEE BREAK

15:00 SESSION 8

INTERFACE WITH THE QUALITY ASSURANCE GROUP

This session will input into how the QPPV should be aware of the PV audit schedule and subsequent processes for CAPAs. Influencing the wider quality management system within a Company is one of the main ways of successfully fulfilling the role of QPPV. This includes ensuring all staff receive appropriate PV training and are competent for their PV roles and responsibilities. This final session will also cover QPPV Inspection/Audit Readiness.

16:30 END OF WORKSHOP

Training Course Venue

Paris La Défense Grande Arche
17/20 Esplanade Ch. de Gaulle - Rue des Trois Fontanot
92000 Nanterre/Paris, France

Tel: +33 8 2580 5959
Fax: +33 1 4725 4624
Email: H1982@accor.com

DIA has blocked a limited number of hotel rooms at the rate of EUR 180.00 per standard room per night including breakfast and VAT, excl. City-Tax.
If you would like to make a booking, please fill in the booking form available on the DIA website and send it per email to H1982@accor.com with a reference "DIA".
The room rate is available until 01 November 2017 or until the room block is sold-out, whichever comes first.

HOW TO GET THERE

From Charles de Gaulle airport take the Blue train line B towards city centre and get off at Chatelet.
Change there to Red train line A towards Cergy/Poissy/St. Germain en-Laye and get off at Nanterre Prefect.
The hotel is located right next to the train station.
Paris train/metro map

About DIA

DIA is the global connector in the life sciences product development process. Our association of more than 18,000 members builds productive relationships by bringing together regulators, innovators, and influencers to exchange knowledge and collaborate in an impartial setting. DIA's network creates unparalleled opportunities for exchange of knowledge and has the inter-disciplinary experience to prepare for future developments.

The dedicated efforts of DIA staff, members and speakers enable DIA to provide a comprehensive catalogue of conferences, workshops, training courses, scientific publications and educational materials. DIA is a global community representing thousands of stakeholders working together to bring safe and effective products to patients.

DIA is an independent, non-profit organisation has its Global Center in Washington, DC, USA with the European office in Basel, Switzerland, and additional regional offices in Horsham, Pennsylvania, USA; Tokyo, Japan; Mumbai, India; and Beijing, China

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Continuing Education

The Faculty of Pharmaceutical Medicine of the Royal College of Physicians of the United Kingdom has accredited this training course with 12 CPD credits.

The Swiss Association of Pharmaceutical Professionals (SwAPP) and the Swiss Society for Pharmaceutical Medicine (SGPM) have accredited this training course with 12 credits.

SwAPP

Group Discounts

Register 3 individuals from the same company and receive a 50% discount for a 4th! All 4 individuals must register and prepay at the same time without exception. DIA will apply the value of the lowest applicable fee to this discounted registration; it does NOT include fees for optional events or DIA membership. You may substitute group participants of the same membership status at any time; however, administrative fees may be incurred.

Group registration is not available online and only available for the industry rate.

To take advantage of this offer, please print the registration form for each of the four registrants from your company. Include the names of all four group registrants on each of the forms and return them together to DIA.

For groups of 5 or more individuals, please contact EMEA@DIAglobal.org for a custom group rate.

REGISTRATION FORM

Advanced Workshop on QPPV Tool Box – Your Key to Success # 17547
13-14 November 2017 | Mercure Paris La Défense Grande Arche | Paris, France

DIA Learning

REGISTRATION FEES

Registration fee includes refreshment breaks and lunches and electronic access to training course material. Please check:

FEES	MEMBER	NON-MEMBER
INDUSTRY	€ 1'450.00 ❑	€ 1'605.00 ❑
ACADEMIA/CHARITABLE/GOVERNMENT/NON-PROFIT (FULL-TIME)	€ 725.00 ❑	€ 880.00 ❑

All registration fees are subject to applicable French VAT

Please enter your company's French VAT number: _____

If DIA cannot verify your membership upon receipt of registration form, you will be charged the non-member fee.

Please note that the full amount must be received by DIA by commencement of the course to get the electronic access to the material.

DIA MEMBERSHIP

All non-members fees include a one year membership option. If you registered at one of the non-member rates noted above, you will automatically become a DIA member. Join DIA now to qualify to save on future events and to receive all the benefits of membership. Visit www.diaglobal.org and click on Membership for more details.

If you do not want a membership, please indicate your preference below:

❑ I do not want complimentary membership

The DIA Europe, Middle East & Africa Contact Centre Team will be pleased to assist you with your registration from Monday to Friday between 08:00 and 17:00 CET. **Tel.** :+41 61 225 51 51 **Fax:** +41 61 225 51 52

Email: EMEA@DIAglobal.org **Mail:** DIA Europe, Middle East & Africa, Küchengasse 16, 4051 Basel, Switzerland
Web: www.DIAglobal.org

CANCELLATION POLICY

All cancellations must be made in writing and be received at the DIA Europe, Middle East and Africa office four weeks prior to the event start date. Cancellations are subject to an administrative fee:

- Industry (Member/Non-member) € 200.00
- Academia/Charitable/Government/Non-profit (Full-time) (Member/Non-member) € 100.00

If you do not cancel four weeks prior to the event start date and do not attend, you will be responsible for the full registration fee.
DIA reserves the right to alter the venue and dates if necessary. If an event is cancelled or postponed, DIA is not responsible for airfare, hotel or other costs incurred by registered attendees. Registered attendees are responsible for cancelling their own hotel and travel reservations.

TRANSFER POLICY

You may transfer your registration to a colleague prior to the start of the event but membership is not transferable. Substitute attendees will be responsible for the non-member fee, if applicable. Please notify the DIA office of any such substitutions as soon as possible.

PHOTOGRAPHY POLICY

By attending the event, you give permission for images of you, captured during the conference through video, photo, and/or digital camera, to be used by DIA in promotional materials, publications, and website and waive any and all rights including but not limited to compensation or ownership.

ATTENDEE DETAILS

Please complete in block capital letters or attach the attendee's business card here.

❑ Prof ❑ Dr ❑ Ms ❑ Mr

Last Name

First Name

Job Title

Company

Address

Postal Code

City

Country

Telephone Number Fax Number

Attendee email required for course material access

PAYMENT METHODS

Credit cards: Payments by VISA, Mastercard or AMEX can be made by completing the details below. Please note that other types of credit card cannot be accepted.

❑ **Please charge my** ❑ VISA ❑ MC ❑ AMEX

Card N° | | | | | | | | | | | | | | | | |

Exp. Date | | / | |

Cardholder's Name

❑ **Bank transfers:** When DIA completes your registration, an email will be sent to the address on the registration form with instructions on how to complete the bank transfer. Payments in EURO should be addressed to "Account Holder: DIA." Please include your name, company, Course ID # 17547 as well as the invoice number to ensure correct allocation of your payment.

Payments must be net of all charges and bank charges must be borne by the payer. **If you have not received your confirmation within five working days, please contact DIA Europe, Middle East and Africa.**

By signing below, I confirm that I agree with DIA's Terms and Conditions of booking. These are available from the office or on http://www.diaglobal.org/EUTerms

Date	Signature